

Pennsylvania Notary Bond / Errors and Omissions Insurance Order Form

Directions: To expedite your bond or E&O Insurance application, please complete all applicable fields. Once you've completed the form, you must print and mail, fax or email the form to E. R. Munro and Company.

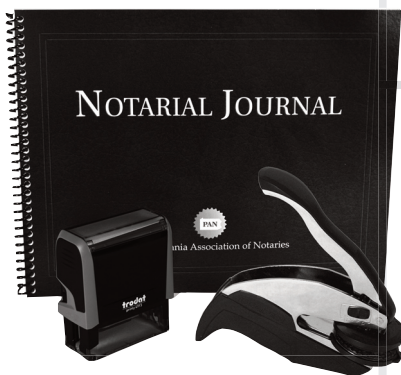
APPLICANT INFORMATION OFFICE OF RECORD SHIP TO THIS ADDRESS

Name (as it appears on your commission): _____
 Home Address: _____
 City: _____ State: _____ County: _____ ZIP: _____
 Home Phone: (_____) _____ Email Address: _____
 Notary Commission No.: _____ Appointment Date: _____ Commission Expiration: _____

BUSINESS INFORMATION OFFICE OF RECORD SHIP TO THIS ADDRESS

Business Name: _____
 Business Address: _____
 City: _____ State: _____ County: _____ ZIP: _____
 Business Phone: (_____) _____ Email Address (required): _____

PRODUCT SELECTION



Notary Bond (You must include your bond form.) **\$30.00**

Notary Errors and Omissions Insurance (Select only one)

\$30,000 for 4 years **\$100.00**
 \$50,000 for 4 years **\$208.00**
 \$100,000 for 4 years **\$416.00**

Total of Section 1 \$ _____

Notarial Journal **\$37.40**
 Cover Color: Blue Burgundy Green Pink

Notary Commission Self-Inking Stamp **\$35.20**
 Body Color: Blue Black

Pocket Embossing Seal - Notary **\$43.76**

Total of Section 2 \$ _____

** Prices include Sales Tax and Shipping & Handling*

Notice: In Pennsylvania, notarial equipment belongs to the individual notary public, regardless of who pays for it. Therefore, sales tax must always be paid, even if the notary works for a tax-exempt organization. Because E. R. Munro and Company is located in Allegheny County, all customers, regardless of location, will pay an additional 1% along with the 6% PA state sales tax.

Total of Section 1 + Section 2 – AMOUNT DUE \$ _____ *

**Additional processing fees may apply, depending on payment method.*

PAYMENT INFORMATION

An additional 3.65% fee will be added to all credit or debit card payments. An additional \$5.00 fee will be added to all ACH payments.

- I will provide payment over the phone by calling E. R. Munro and Company at **877-376-8676**.
- I will submit payment to E.R. Munro and Company online at: www.ermunro.com/services/billing/. Please email me an invoice. (Please select "Bond Policy Pay Now" to submit your payment)
- I will mail a check or money order payable to E R Munro and Company, with my order form and blank bond from the PA Department of State, to E R Munro and Company.
- Paying by Credit Card. (VISA, MasterCard, Discover or Amex)

For expedited service, please submit your order to our office by email or fax and provide payment by phone, online or in the space provided below.

Name on Card: _____ Card Holder's Billing Address: _____
 Card Number: _____ City: _____
 Expiration Date: _____ Security Code: _____ State: _____ ZIP: _____